



004/00004219/DM44997  
REGISTERED SCHEME ADMINISTRATORS LI  
UNIT 12, VENTURE WALES  
MERTHYR TYDFIL INDUSTRIAL PARK  
PENTREBACH  
MERTHYR TYDFIL  
CF48 4DR 389001

**Issued by**

PAY AS YOU EARN  
HM REVENUE AND CUSTOMS  
BX9 1AS

**Employer PAYE**

**reference** 120/AB67755

**Date** 7 FEBRUARY 2021

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**Use this tax code for the tax year shown****Employee's name**

MR GRAHAM CARTLEDGE

**National Insurance number**

YY 80 79 66 D

**Works or payroll number**

3A10A26548F571CD

**Tax code**

The code for this employee is

1688T

**Please use this tax code for the tax year to 5 April**

2022

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**Instructions for the employer**

- 1 Keep this form, as your authority for 3 years.
- 2 Please make sure that you put the employee's National Insurance number on:
  - your payroll records
  - the end of year documents that you send in after 5 AprilIf the National Insurance number already on your records is different from the number shown above, please tell your HM Revenue & Customs (HMRC) office.
- 3 If the employee has left your employment, please destroy this form. **Do not send it back to HMRC.** Instead send the Full Payment Submission leaver statement to us, if you have not already done so.