



PAYE - Notice to employer of employee's tax code

Issued by

PAY AS YOU EARN HM REVENUE AND CUSTOMS BX9 1AS

004/00004219/DM44997
REGISTERED SCHEME ADMINISTRATORS LI
UNIT 12, VENTURE WALES
MERTHYR TYDFIL INDUSTRIAL PARK
PENTREBACH
MERTHYR TYDFIL
CF48 4DR
389001

Use this tax code for the tax year shown

Employer PAYE reference 120/AB67755

Date 7 FEBRUARY 2021

National Insurance number		
YX 01 57 22 B		
Works or payroll number		
6024D44503870144		

Instructions for the employer

1 Keep this form, as your authority for 3 years.

Please use this tax code for the tax year to 5 April

- 2 Please make sure that you put the employee's National Insurance number on:
 - your payroll records
 - the end of year documents that you send in after 5 April

If the National Insurance number already on your records is different from the number shown above, please tell your HM Revenue & Customs (HMRC) office.

3 If the employee has left your employment, please destroy this form. **Do not send it back to HMRC**. Instead send the Full Payment Submission leaver statement to us, if you have not already done so.

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