



HM Revenue & Customs

J21B3G00ETJMAA0000006985001001389000

REGISTERED SCHEME ADMINISTRATORS LI
UNIT 12, VENTURE WALES
MERTHYR TYDFIL INDUSTRIAL PARK
PENTREBACH
MERTHYR TYDFIL
CF46 1BB

PAYE - Notice to employer of employee's tax code

Issued by
PAY AS YOU EARN
HM REVENUE AND CUSTOMS
BX9 1AS



**Employer PAYE
reference** 120/AB67755
Date 15 MARCH 2021

Use this tax code for the tax year shown

Employee's name

MRS MARY LINDA BUCKLEY

National Insurance number

YL 76 04 64 B

Works or payroll number

40E84709E9B0EBA6

Tax code

The code for this employee is

K4256

Please use this tax code for the tax year to 5 April

2022

Instructions for the employer

- 1 Keep this form, as your authority for 3 years.
- 2 Please make sure that you put the employee's National Insurance number on:
 - your payroll records
 - the end of year documents that you send in after 5 April

If the National Insurance number already on your records is different from the number shown above, please tell your HM Revenue & Customs (HMRC) office.

- 3 If the employee has left your employment, please destroy this form. **Do not send it back to HMRC.** Instead send the Full Payment Submission leaver statement to us, if you have not already done so.