

Esther Salmon
RC Administration Ltd
Office 12 Venture Wales Building
Pentrebach
Merthyr Tydfil
CF48 4DR

15 September 2022

Dear Esther

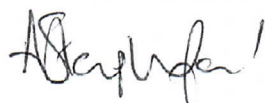
Four Legged Stool Pension Scheme

Further to recent correspondence, please find attached signed and amended Deed of Removal & Appointment in respect of the above scheme.

I believe that you have received all the outstanding information from us but please let me know if anything is outstanding.

We look forward to receiving details of the new Pension Scheme bank account at which point we can transfer the assets of the scheme, add you to HMRC Online and resign from the scheme.

Yours sincerely



Adrian Stapleford
Pension Account Manager
Hartsfield Trustee Services Ltd

Direct Line: 0117 363 4674
Email: adrian.stapleford@hartsfield.co.uk

Deed of Removal and Appointment of Administrator

FOUR LEGGED STOOL PENSION SCHEME

Dated:

Parties

1. **Four-Legged Stool Ltd** (Company No 09833310) whose registered office is situated at Parkers Farm Langrick Road, Coningsby, Lincoln, England, LN4 4RU (in this Deed called the "**Principal Employer**");
2. **Carl Adrian Parris** and **Zoe Lyn Parris** both of 20 Beachcroft, Hadston, Morpeth, NE65 9RH and **Philip George Haines** of Parkers Farm, Langrick Road, Coningsby, Lincoln, LN4 4RU (in this Deed called the "**General Trustees**");
3. **White Horse Trustees Limited** (Company No 07214737) whose registered office is situated The Coach House Box House, Bath Road, Box, Wiltshire, England, SN13 8AA (in this Deed called the "**Outgoing Independent Trustee**");
4. ~~Hartsfield Trustee Services Limited~~ (Company No ~~07118899~~) whose registered office is situated at The Coach House Box House, Bath Road, Box, Wiltshire, England, SN13 8AA (in this Deed called the "**Outgoing Administrator**");
WHITE HORSE TRUSTEES LIMITED 07214737
5. **RC Administration Limited** (Company No 12409200) whose registered office is situated at 1a Park Lane, Poynton, Stockport, England, SK12 1RD (in this Deed called the "**Incoming Administrator**").

Introduction

1. **Four Legged Stool Pension Scheme** (in this Deed called the '**Scheme**') is a registered pension scheme established and governed by a Trust Deed and Scheme Rules dated 5th November 2015 (in this Deed called the "**Existing Provisions**").
2. The Outgoing Independent Trustee is the present Professional Trustee to the Scheme.
3. The General Trustees and the Outgoing Independent Trustee are the present trustees to the Scheme (together in this Deed called the "**Trustees**").
4. The Principal Employer is the current principal sponsoring employer to the Scheme.
5. The Outgoing Administrator is the present registered Scheme Administrator of the Scheme acting for the purposes of Part 4 of the Finance Act 2004.
6. The Trustees with the consent of the Principal Employer wish to remove the Outgoing Independent Trustee from its position as Professional Trustee of the Scheme.
7. The General Trustees are desirous to appoint the Incoming Administrator in place of the Outgoing Administrator as the registered administrator of the Scheme.

Operative Provisions

1. The Trustees with the consent of the Principal Employer and under the power vested in them by Clause 4.1 of the Existing Provisions hereby remove the Outgoing Independent Trustee from its position as a professional trustee to the Scheme.
2. The General Trustees agree to remove the Outgoing Independent Trustee from the Trusts of the Scheme and any of the assets of the Scheme held in the name of the Outgoing Independent Trustee (jointly or alone), including the removal of the name of the Outgoing Independent Trustee from any relevant registration at HM Land Registry.
3. Pursuant to Clause 9.3 of the Existing Provisions and in accordance with section 611AA of the Income & Corporation Taxes Act 1988 (as amended) the General Trustees hereby revoke the appointment of the Outgoing Administrator as the Scheme's registered Scheme Administrator and appoint the Incoming Administrator as the Scheme's registered Scheme Administrator in their stead for the purposes of (and to be responsible for the discharge of all duties relating to the Scheme which are imposed on the administrator under) Chapter I of Part XIV of that Act.
4. The Incoming Administrator consents to their appointment.
5. The Incoming Administrator is satisfied, and, where appropriate, is authorised to declare, that:
 - The Scheme meets all the criteria to be registered as a pension scheme under Finance Act 2004 and in particular, is established for the purpose of providing benefits in respect of persons listed at section 150 Finance Act 2004.
 - The instruments or agreements by which this pension scheme is constituted do not directly or indirectly entitle any person to unauthorised payments. In addition, the way in which the pension scheme is to be administered will not knowingly entitle any person to unauthorised payments.
 - There are no reasonable grounds for which they would not be deemed a fit and proper person to act as the Registered Administrator for the Scheme.
 - They understand that as Scheme Administrator they are responsible for discharging the functions conferred or imposed on the Scheme Administrator of the pension scheme by Finance Act 2004, and that they intend to discharge those functions at all times, whether resident in the United Kingdom or another EU member state or non-member EEA state. They understand that they may be liable to a penalty and the pension scheme may be de-registered if they fail properly to discharge those functions. They understand that they may be liable to a penalty and the pension scheme may be de-registered if a false statement is made on this

application, or in any information they provide in connection with this application, and that false statements may also lead to prosecution.

6. The Incoming Administrator is further authorised to make such necessary declarations and provide ongoing reporting requirements in order to maintain the tax integrity of the Scheme.
7. The provisions of this deed have effect on and from its date

IN WITNESS OF WHICH this document is executed as a deed and is delivered on the date stated above.

EXECUTED as a deed, and delivered when dated,
by **Four-Legged Stool Ltd**
acting by

Director

Signature:



Name: CARL PARRIS

Witness

Signature:



Name:

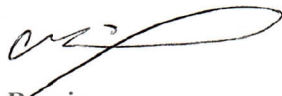
Linda Jobling

Address:

72 Ladyburn Way, Hadston, Northumberland
NE65 9RA

SIGNED as a deed, and delivered when dated, by

Signature:



Carl Adrian Parris

Witness

Signature:



Name:

Linda Jobling

Address:

72 Ladyburn Way, Hadston, Northumberland
NE65 9RA

SIGNED as a deed, and delivered when dated, by

Signature:

Zoe Lyn Parris

Witness

Signature:

Name: Linda Jobling

Address: 72 Ladyburn Way, Hadston, Northumberland
NE65 9RA

SIGNED as a deed, and delivered when dated, by

Signature:

Philip George Haines

Witness

Signature:

Name: Linda Jobling

Address: 72 Ladyburn Way, Hadston, Northumberland,
NE65 9RA

EXECUTED as a deed, and delivered when dated,
by **White Horse Trustees Limited**
acting by

Director

Signature:

Name:

J.D. WEST

Witness

Signature:

Name:

ADRIAN STAPLEFORD

Address:

11 MERFIELD ROAD, BRISTOL, BS4 2LD

EXECUTED as a deed, and delivered when dated,
by **Hartsfield Trustee Services Limited**
acting by

Director

Signature:

Name:

NIA .

Witness

Signature:

Name:

Address:

EXECUTED as a deed, and delivered when dated,
by **RC Administration Limited**
acting by

Director

Signature:

Name: DAVID NICKLIN.

Witness

Signature:

Name: LOUISE DAVIS

Address: 2 PARK TERR
TRELEWY
CF46 6BT